



AUTOPAY PLAN FOR PAYING QUARTERLY OR MONTHLY ASSESSMENTS

Emerald Coast Association Management offers its owners AutoPay, which is an efficient alternative way for owners to pay their association assessments. If you sign up for AutoPay, your bank account will be debited for the amount of your association assessments on a monthly or quarterly basis, depending on your association's schedule of payment. The assessments are debited on the 10th day of each month or the 10th day of each quarter and are automatically transferred to the Association's account. If your association assesses a special assessment or your unit has a work order bill to it, these fees will also be automatically debited from your account.

With AutoPay automatic dues payment you will have:

No checks to write

No coupons to enclose

No postage to pay

No envelopes to mail

No last minute rush to pay your assessments timely

No worry about lost checks or late payments

To initiate this payment plan, please complete the AutoPay Authorization Form on the back of this announcement. Don't hesitate to contact us if you have any questions about this payment option.



AUTOPAY AUTHORIZATION FORM

Please complete the form below and **enclose a void check** from your bank account. With **AutoPay**, the amount of your Association dues is automatically deducted from your bank account on the 10th day of each month or quarter, depending on the schedule set up by your association. This also authorizes that any special assessments or work orders billed to your account will also be deducted on the same day as your regular assessments.

Your Name: _____

Homeowners or Condo Association Name: _____

Unit Number or Address of Property: _____

Your Bank's Name and Address: _____

Month/Quarter to Begin AutoPay: _____

Emerald Coast Association Management is hereby authorized to process an electronic debit from the account listed above on the 10th of each month/quarter for the amount of my **HOMEOWNERS OR CONDO ASSOCIATION** dues and any additional special assessments; work orders or other charges. If the 10th falls on a weekend or a holiday, the electronic debit will be processed on the next working day after the 10th. This authority is to remain in effect until Emerald Coast Association Management Inc. has received written notification from me of its termination by the 1st of the month/quarter in which termination is effective.

(Signature)

(Date)

Please mail this form to: